



CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
CVUSD Board Room  
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING  
Tuesday, November 20, 2018

## MINUTES

### 1. CLOSED SESSION

#### **A. Public Comments**

President Andersen announced that there were no public comment cards submitted, and the Board convened into Closed Session at 5:02 p.m.

#### **B. Consideration of Student Discipline, Education Code §48900, et. seq. (Expulsions)**

#### **C. Consideration of Student Discipline, Education Code §35146, Action other than expulsion**

#### **D. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT)**

Closed session ended at 5:45 p.m.

### 2. OPEN SESSION

#### **A. Call the Meeting to Order and Roll Call**

Call to Order and Roll Call: President Andersen called the meeting to order at 6:03 p.m. Board Members present: President John Andersen, Dr. Betsy Connolly, Pat Phelps and Mike Dunn. Mrs. Sandee Everett was absent.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Lisa Miller, Assistant Superintendent, Student Support Services.

President Andersen asked for a moment of silence for those in the community that were affected by the fires and the shooting at Borderline.

#### **B. Pledge of Allegiance**

#### **C. Announcements from Closed Session and Open Session Procedures**

President Andersen announced that the following items were discussed in Closed Session:

**B. Consideration of Student Discipline, Education Code §48900, et. seq.  
(Expulsions)**

**C. Consideration of Student Discipline, Education Code §35146, Action other than  
expulsion**

**D. Labor Negotiations, Pursuant to Government Code §54957.6. The agency  
negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources.  
Employee Organizations: Unified Association of Conejo Teachers (UACT)**

**D. Approval of the Agenda**

Mrs. Phelps made the motion to approve the agenda, seconded by Dr. Connolly.

**Motion carried: 4-0 – Mrs. Everett was absent.**

**E. California Voting Rights Act – Public Presentation – Jonathan Salt, Fagan Friedman  
& Fulfrost**

Jonathan Salt presented information on the California Voting Rights Act, including background and intent of the Act, definition of the “By-Trustee Area” election system, recent legislative changes, next steps and a timeline of the pre-map public hearing and drafted voting area plan public hearing requirements, and final steps in completing the transition.

The Board asked for clarification on what happens to sitting Board members and during the next two elections, a description of the waiver process, the expense incurred to undergo the entire process, and the timeline for submission of a final trustee map.

**F. Campus Safety Assistant Positions – Presentation by Jeanne Valentine, Assistant  
Superintendent, Human Resources**

Mrs. Valentine presented information on the campus safety assistant positions moving into the classified service, including California Education Code amendments, new job classes for the elementary and secondary levels, the salary compensation package, the online application and selection process, availability of eligibility lists and upcoming orientations.

The Board and District staff discussed how new candidates and existing employees are ranked together on the eligibility list and employment status relative to rehires and new hires.

**G. Comments – Public**

President Andersen announced that there was one public comment cards submitted:

- Speaker 1 thanked the Board and staff for their work during the past two weeks on communication to the public.

**H. Comments - Board of Education**

Mrs. Phelps provided an update on the revived Technology Committee.

**I. Comments – Superintendent**

Dr. McLaughlin stated that his thoughts and prayers are with the community, and thanked first responders, firefighters, police officers and all of the local entities for their hard work and support to the community during this difficult time. He also thanked our Maintenance and Operations, Custodial and Grounds departments for their tremendous work in getting the schools back up and running, and our leadership team for their input, advice, planning and communications. Dr. McLaughlin also commented on the response from the survey that was

sent to parents and employees, and thanked the Board for their support to help the District act appropriately and efficiently to keep students safe and ready for school.

### **3. ACTION ITEMS – GENERAL – HUMAN RESOURCES**

**A. No items**

### **4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

**A. No items**

### **5. ACTION ITEMS – GENERAL – BUSINESS SERVICES**

#### **A. Facilities Agreement with BRIDGES Charter School**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. Mr. Dunn asked if anyone from BRIDGES opposed this agreement, to which staff responded no. **Motion carried: 4-0 – Mrs. Everett was absent.**

#### **B. Approval of Amendment to Board Policy and Administrative Regulation 3320 – Claims and Actions Against the District**

Dr. Connolly made the motion to approve, seconded by Mrs. Phelps. There was no Board discussion on this agenda item. **Motion carried: 4-0 – Mrs. Everett was absent.**

#### **C. Approval of Amendment to Administrative Regulation 3460 – Financial Reports and Accountability**

Mr. Dunn made the motion to approve, seconded by Mrs. Phelps. There was no Board discussion on this agenda item. **Motion carried: 4-0 – Mrs. Everett was absent.**

#### **D. Approval of Amendment to Board Policy 3514 – Environmental Safety**

Dr. Connolly made the motion to approve, seconded by Mrs. Phelps. There was no Board discussion on this agenda item. **Motion carried: 4-0 – Mrs. Everett was absent.**

#### **E. Approval of New Board Policy 3515.21 – Unmanned Aircraft Systems (Drones)**

Mr. Dunn made the motion to approve, seconded by Mrs. Phelps. The Board and District staff discussed the criteria on who can use our property for recreational purposes for flying model or radio-controlled aircraft and drones, the approval process and fee requirement, and recommended verbiage changes for the Board Policy. **Motion carried: 4-0 – Mrs. Everett was absent.**

### **6. ACTION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

**A. No items**

### **7. ACTION ITEMS – GENERAL – BOARD OF EDUCATION**

#### **A. Resolution to Initiate a Transition to a By-Trustee Area Election System Commencing with the 2020 Governing Board Election and Statement of Intent to Seek a Waiver of the Election Requirement from the State Board of Education**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. There was no Board discussion on this agenda item. **Motion carried: 4-0 – Mrs. Everett was absent.**

## **8. ACTION ITEMS – CONSENT**

Mrs. Phelps made the motion to approve the Consent Agenda, seconded by Dr. Connolly.

**Motion carried: 4-0 – Mrs. Everett was absent.**

- A. Personnel Assignment Orders**
- B. Stipulated Agreement – Student #3-18/19 SA**
- C. Expulsion – Student #1-18/19 E**
- D. Boat Trip Request – NPH Emergency First Responders**
- E. Parent Support/Booster Organization Reauthorizations**
- F. Approval of Contracts**
- G. Contract for Nonpublic School Placement for a Student with a Disability - #21-18/19**
- H. Approval of Contract – Star of CA Behavioral and Psychological Services, DBA ERA ED**
- I. Approval of Agreement – HealthyWage LLC – Weight Loss Challenge Services Agreement**
- J. Resolution #18/19-6 District Standardization – Heating Ventilation Air Conditioning Systems**
- K. Resolution #18/19-7 District Standardization – Door Hardware**
- L. Resolution #18/19-12 Declaration of Emergency Requiring Action to Deal with the Imminent Circumstances Caused by the “Woolsey & Hill” Fires**
- M. Resolution #18/19-13 to Approve Entering into Contracts for Labor and Services Related to Clean-up and Testing Arising from Conditions Caused by Wildfires**
- N. Approval of 2017-2018 TOPASS Agreement Annual Compliance Report**
- O. Approval of 2018-2019 TOPASS Projects/Expenditures**
- P. Approval of Bid & Purchase Public, Educational and Governmental (PEG) Broadcasting Equipment for District-Wide Facilities**
- Q. MEASURE I: Award of Contract – CMAS Innovation Lab – Westlake Hills Elementary**
- R. Award of Contract – Control System Upgrade – Westlake High School**
- S. Notice of Completion**
- T. Approval of Purchase Order Report (PO’s under \$5,000)**
- U. Approval of Purchase Order Report (PO’s exceeding \$5,000)**
- V. Approval of Warrants – October 2018**
- W. Approval of Transfer of Funds for October 2018**
- X. Acceptance of Donations/Gifts**
- Y. Disposal of Surplus and Obsolete Equipment**

## **9. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES**

- A. No items**

## **10. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

### **A. Approval of Amendments to Board Policy and New Administrative Regulation 5131.2 – Bullying**

Dr. McLaughlin provided a clarification on the legend that was added for every Board Policy and Administration Regulation that comes forward for information and Board approval. Mrs. Phelps asked if the red notes would disappear on the final version, to which Dr. McLaughlin responded yes.

## **11. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES**

### **A. Approval of Amendment to Board Policy 1325 – Advertising and Promotion**

The Board and District staff discussed recommended verbiage changes and corrections, to which staff agreed.

### **B. Approval of Amendment to Board Policy and Administrative Regulation 1330 – Use of School Facilities**

The Board and District staff discussed the current process and recommended verbiage corrections, to which staff agreed.

### **C. Approval of Amendment to Board Policy 3290 – Gifts, Grants and Bequests**

The Board and District staff discussed recommended verbiage changes.

### **D. Approval of Amendment to Board Policy 3312.2 – Educational Travel Program Contracts**

The Board and District staff discussed the criteria for trips covered by this policy and the importance of clarification for parents on our practices. Dr. McLaughlin stated that this policy will be discussed in Executive Cabinet and will come back for approval at a later meeting.

## **12. INFORMATION/DISCUSSION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

### **A. No items**

## **13. INFORMATION/DISCUSSION ITEMS – GENERAL – BOARD OF EDUCATION**

### **A. Approval of Changes to Scheduled Regular Board Meeting Dates**

The Board and District staff discussed a proposed change for the second Board meeting in December, changing the date from December 18 to 11. Dr. McLaughlin stated that he would check with the incoming Board members to ensure there are no conflicts with this proposed change, and would bring this item forward for approval on the Consent Agenda at the next Board meeting.

## **14. ADJOURNMENT**

### **A. Adjournment**

President Andersen adjourned the meeting at 7:22 pm. The next regularly scheduled Board meeting will be Tuesday, December 4, 2018, 5:00 p.m. – Reception for Outgoing Board Members, 6:00 p.m. – Open Session at Conejo Valley High School in the CVUSD Board Room/Board Conference Room, 1402 E. Janss Road, Thousand Oaks.

April 21, 2020

Date

  
Clerk

April 21, 2020

Date

  
Superintendent